



**Islamic Society of Wichita**

## **GENERAL BODY MEETING 11-15-2014 QUESTIONS & ANSWERS**

### **BOARD OF ADMINISTRATION**

- 1. Why we don't have a separate room for deceased person. At least out of respect to their families?**

The plan is to keep that room only for the refrigerator, separate it from any stored items and keep it clean.

- 2. Islamically we can't have a bathroom in the same place as the room for washing the deceased. We need to change that room into a bathroom or a dead body. We mention Allah's name and we can't mention Allah's name in the bathroom.**

We consulted our sheik about that. Islamically there is no conflict if the bathroom seat is clean from any Najassa (impurity) if you flush it leaving only water in the toilet bowl. The body sometimes has blood on it or on the cleaning clothes. Also the release waste (urine, excrement) during the wash.

- 3. Parking is an issue on Friday. Do you think we need to have two prayer times for Friday?**

We have no plan to conduct two prayers at this time.

- 4. New projects versus keeping up the maintenance. Our facility needs immediate care and requires repair everywhere. What are your plans to maintain our facility?**

We are in the process of hiring maintenance person.

- 5. What is the plan for the improvement of parking?**

We have a future extension plan of the parking lot.

- 6. When will the gym/auditorium sound system be fixed? Right at this moment I can hardly understand what you are talking about.**

The sound system at the gym right now under our evaluation we will consult sound system experts and we will take the right measure of action to correct and improve it.



# Islamic Society of Wichita

## FINANCE COMMITTEE

### 7. 2014 actual/projected. How actual and projected be in the same column?

This is the standard practices in finance and accounts reporting and presenting as well as practices in the organizational policy and procedure when multiple fiscal years financial data are compared in the form of analysis. As we explained at general body meeting that FY2013 is ended and the books of account is closed but FY2014 will be ended at December 31, 2014. Therefore, November and December of 2014 income and expense have been projected based on the immediate prior month of actual comparing with FY2013 12 months to FY2014 12 months. If we would have not been projected then the comparison would be with 12 months to 10 months that is inaccurate information about the organization financials. This General Body Meeting was for FY2013 so we have updated with the most recent information. Since each column represents for one year therefore; 2014 actual/projected column represents one year. Hope, this clear you up.

### 8. Can you show your income statement for kitchen showing \$139,000 income?

See the table below: If you are looking for \$139K income, the answer is in the first paragraph. If you are asking for Gross income, see in the middle paragraph. If you are asking for Net income, see at the bottom line. Hope, by this time you already know how many types of income represents in an income statement. Anyway, nothing to be surprised looking at the cost of goods sold as this was the first year of ISW kitchen. I am not saying that this is very good but OK and I believe that the kitchen management is working diligently on this.

<b>ISW Kitchen Income Statement for FY2013</b>		<b>% To</b>
<b>Description</b>	<b>Amount</b>	<b>Total Income</b>
Kitchen - AIS Lunch Sales	\$ 33,656	24%
Kitchen - Friday Sales	36,711	26%
Kitchen - Iftaar Food	56,824	41%
Kitchen - Other Sales (includes dates)	12,449	9%
<b>Total Income</b>	<b>\$ 139,640</b>	<b>100%</b>
<b>Less: Cost of Goods Sold</b>	<b>77,367</b>	<b>55%</b>
<b>Gross Income</b>	<b>\$ 62,273</b>	<b>45%</b>
<b>Less Operating Expense:</b>		
Salary & Fringe	24,384	17%
Maintenance & Credit Card fees	4,037	3%
Depreciation Expense	12,803	9%
<b>Total Operating Expense</b>	<b>\$ 41,224</b>	<b>30%</b>
<b>Net Income</b>	<b>\$ 21,049</b>	<b>15%</b>



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### **9. Can you show your record for kitchen \$139,000?**

Sure. See the process below:

1. When you buy an item from ISW kitchen, you get a receipt for your purchase and this is your record
2. A sales record from the kitchen register routed to the ISW accounting office daily basis
3. The accounting department records this into ISW accounting software (Peace Tree) and generates a cash deposit report.
4. Then this fund goes to the bank for deposit and bank has record them into their system
5. When ISW kitchen issue a check to the vendor against the purchasing invoice, the check is cleared from the bank.
6. Therefore, ISW has records in the system and has documents as sales receipt and invoice/check payment as well as the bank has all record as the external party for ISW auditing point of view.

### **10. Presentation is poor. We can only see dollar amount. Can't see description. Printouts should have been distributed.**

Sorry for the inconvenient. We have limited resources and everybody does volunteer. For your convenience, all materials have been posted at ISW website [www.myisw.org](http://www.myisw.org).

**Note:** If you wish to inspect any record as ISW paid member, please follow the procedures outlined **at ISW Bylaws Article II, Section 13.**