

**Islamic Society of Wichita**

**Constitution**

# ISW Values, Vision and Mission

## **ISW Values**

Qur'an and Sunnah  
(Ahlu-Al-Sunnah Wal-Jama'ah)

## **ISW VISION**

An Exemplary & Unifying Islamic Organization for  
future generations of greater Wichita

## **ISW MISSION**

To promote Islam and the welfare of the present and  
future Muslims in the greater Wichita area by  
providing support in all aspects of life according to  
the Qur'an and Sunnah.

## Table of Contents

|   |                                     |
|---|-------------------------------------|
| Article 1: DEFINITION .....   | 5                                   |
| NAME & NATURE: .....  | 5                                   |
| STATUS .....  | 5                                   |
| LOCATION .....  | 5                                   |
| Article 2: ISW MISSION .....  | 5                                   |
| Article 3: ISW Methodology .....  | 6                                   |
| Article 4: ISW Structure .....  | 6                                   |
| Article 5: The General Body of Muslims .....                              | 7                                   |
| Article 6: Membership .....   | 8                                   |
| Article 7: Board of Trustees (BOT) .....                                  | 8                                   |
| Article 8: Functions of the Board of Trustees (BOT) .....                 | 9                                   |
| Article 9: Composition of Board of Administration (BOA) .....             | 10                                  |
| Eligibility requirements for BOA members are as follows: .....            | 10                                  |
| Article 10: Board of Administration (Functions and Authorities) .....     | 11                                  |
| Common Duties of BOA Members .....  | 11                                  |
| 1) The President/Amir .....   | 11                                  |
| 2) The General Secretary .....  | 12                                  |
| 3) Financial Director .....   | 12                                  |
| 4) The Masjid Committee .....   | 12                                  |
| 5) The Da'wa Committee .....  | <b>Error! Bookmark not defined.</b> |
| 6) The Burial Committee .....   | 13                                  |
| Article 11: Composition of Board of Education (BOE) .....                 | 14                                  |
| Eligibility .....   | 16                                  |
| Article 12: Board of Education (Functions and Authorities) .....          | 16                                  |
| Common Duties for Members of BOE: .....                                   | 17                                  |
| 1) The School Director .....  | 17                                  |
| 2) Secretary .....  | 18                                  |
| 3) Treasurer .....  | 18                                  |
| 4) Public Relation Officer (PRO) for the Islamic School .....             | 17                                  |
| 5) Teacher Coordinators .....   | <b>Error! Bookmark not defined.</b> |
| 6) Member at Large .....  | 19                                  |
| Article 13: The Director (IMAM) of Islamic Affairs (DOIA) Committee ..... | 24                                  |
| 1) The Director (IMAM) .....  | 24                                  |
| 2) Public Relation/Communication .....                                    | <b>Error! Bookmark not defined.</b> |
| 3) Da'wa .....  | <b>Error! Bookmark not defined.</b> |
| 4) Community Education .....  | <b>Error! Bookmark not defined.</b> |
| 5) The Prison Program Director .....                                      | <b>Error! Bookmark not defined.</b> |
| Article 14: Elections .....   | 24                                  |
| Article 15: Amendments .....  | 26                                  |
| Article 16: Judiciary Procedures .....                                    | 26                                  |

Article 17: Irrevocable Dedication.....26  
Article 18: Dissolution .....26  
ISW constitutional amendments and dates of approval.....27

*In The Name of ALLAH, The most compassionate, most merciful*

## **Article 1: DEFINITION**

### **NAME & NATURE:**

The organization shall be called the Islamic Society of Wichita, hereinafter referred to as the ISW. ISW is guided in all its activities and practices by the Holy Qur'an and the traditions of the prophet Mohammed (PUH) as interpreted by Ahlu-Al-Sunnah-Wal-Jama'ah.

### **STATUS**

ISW shall be a non-profit religious organization. It shall function according to the frame work of 501 (c) (3) of Internal Revenue tax code as a tax exempt organization.

### **LOCATION**

*The current location of ISW is: 6655 E 34<sup>th</sup> Street N Wichita, KS 67226 USA Phone(316)682-5479 Fax (316)858 3679*

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## **Article 2: ISW Values MISSION and vision**

The Islamic community of Wichita has established this organization in order to achieve the following:

1. To enable Muslims to adopt Islam as a complete way of life.
2. To assist and guide Muslims to perform the Islamic obligations. (The Five Pillars of Islam and all the fundamentals of Islam).
3. To serve the best interest of Islam in the city of Wichita and its surroundings
4. To promote unity and brotherhood among Muslims.
5. To bring about better understanding of Islam as a comprehensive Deen (way of life).
6. To reach out to present Islam and represent Muslims.
7. To assist and guide Muslims to practice the Islamic Laws as described in the Holy Quran and the tradition (Sunnah) of Prophet Mohammed (PUH).

8. To cooperate and associate with other Islamic organizations having similar objectives within the framework of this Society's constitution.
  9. To establish and maintain Islamic Educational Institutions
  10. To play an active role in developing the people of Wichita socially and economically.
  11. To establish and maintain ISW facilities.
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### **Article 3: ISW Methodology**

The following methodology will be used to attain the Mission listed above:

1. Manage ISW facilities such as the Masjid, the school, and MCC (Muslim Community Center).
  2. Maintain an effective Da'wa program.
  3. Establish an Islamic Trust Fund (WAQF) in order to become self sufficient and support the various projects.
  4. ISW shall only use Shura (consulting the members), legal, peaceful, and Islamic means to attain its goals.
  5. ISW shall provide various activities, projects, services, and programs to bring harmony, security, and prosperity to the people of Wichita.
  6. Organize resources of the community to sustain the Muslim community center.
  7. ISW shall make necessary financial arrangements to accomplish its mission.
  8. A full time Imam and/or administrator shall be retained at all times for the community.
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### **Article 4: ISW Structure**

The ISW shall comprise of the following:

1. The General Body (members of Islamic Society of Wichita). As defined by article 4
  2. Board of Trustees (BOT).
  3. Board of Administration (BOA).
  4. Board of Education (BOE).
  5. Board of Communication (BOC).
  6. Board of Development (BOD).
  7. Board of Operations (BOO).
  8. Imam and/or Director of Islamic Affairs
  9. Islamic Shura Council (ISC)
  10. Any Adhoc Committees
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## **Article 5: The General Body of Muslims**

The membership of the **ISW** shall consist of persons who wish to abide by this constitution and satisfy the membership requirements. All ISW facilities are open to every Muslim regardless of membership status. All elected or appointed board members must be members of the Islamic Society of Wichita. Members must follow the procedures and policies outlined by ISW. **ISW** has the right to arrange activities for members only.

The membership committee which reports to the BOO directly and to the BOT indirectly is responsible for issuing the memberships and keeping track of the member's information.

General Body meetings will be held annually. The quorum is defined by a simple majority. The President of the BOT and the directors of all boards will present their reports to the general members. If the need arises, a General Body meeting can be called upon by filing a petition to the Board of trustees, duly signed by 20% of the voting members. A simple majority vote is needed to make an amendment to the constitution. Two thirds of the voting members are required to pass a resolution reversing any BOT decision.

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## Article 6: Membership

- A. Any adult Muslim, who agrees with the mission and vision of ISW and meets the criteria established by the Membership Committee, is eligible for ISW membership.

***The Membership committee has the right to make the final decision in applying the above criteria***

- B. Adjunct Member: Any individual who does not meet the above criteria may apply for adjunct membership status through the Membership Committee, according to the criteria established by the Membership Committee.
- C. All members shall be entitled to vote if they maintain their membership status for more than one year and are eligible to hold an office in the boards, committees and subcommittees in accordance with criteria established elsewhere in this constitution.
- D. Membership dues will be adjusted at the discretion of the Membership Committee.
- E. Membership shall be non-transferable and non-assignable.
- F. Membership may be rescinded if a member has disregarded the provisions of this constitution or Islamic values. Such proceeding may be initiated on a written request by five or more members of the Society's general members and decided upon by the Membership Committee and approved by BOT.

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## Article 7: Board of Trustees (BOT)

The Board of Trustees shall consist of five to ten voting members and observing nonvoting members which include BOA,BOE,BOC,BOD directors and the Director of Islamic Affairs. The members of the BOT will be elected from the final nomination list present by the Election Committee. The elected members shall serve 6 year terms with an election to be held every two years.



BOT will reserve the right to assign the positions and responsibilities amongst its members.

Eligibility requirements for BOT members are as follows:

1. Practicing Muslims according to the Quran and Sunnah of the Prophet Mohammed (PBUH)
  2. Active members of ISW who have been in good standing in the community.
  3. Served or held a position as a non BOT board member for at least one year prior to the BOT nomination.
  4. No member of the BOT should hold a paid position in ISW.
  5. Must possess adequate leadership skills, and this will be determined by the Election Commission.
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## **Article 8: Functions of the Board of Trustees (BOT)**

1. The Board of Trustees shall be responsible for the overall direction of the ISW by assuring adherence to the Islamic teachings.
2. The Board of Trustees shall determine and maintain the independence and the integrity of the ISW and its holdings, which will be consistent with the teachings of Islam and the best interest of Muslims in Wichita.
3. The decision of the Board of Trustees will be final, unless challenged by the majority of the eligible members of ISW. At that time, the matter will be resolved by 2/3 majority of the general body.
4. The members of the Board of Trustees are not individually liable for collective actions of the board of trustees.
5. BOT will be responsible for overseeing the tax process. Filing taxes is a responsibility of the BOE director (AIS taxes) and Finance Committee director (ISW taxes)
6. BOT shall appoint BOA, BOE, BOC, and BOD directors.
7. BOT shall approve all the appointment of all board members.
8. BOT is responsible for hiring the all ISW employees.
9. BOT meetings are held at least quarterly.

## **Article 9: Composition of Board of Administration (BOA)**

Board of Administration will serve for two years and have five to nine members. The BOT shall appoint the BOA Director. The BOA Director shall submit the board nominees to the BOT for final approval. The BOA shall include the following positions:

1. President of the Board of Administration
2. General Secretary
3. Treasurer
4. Committees and subcommittees directors

The BOA will include the following committees:

1. Masjid Committee
2. Da'wa Committee (new Muslim outreach)
3. Burial Committee
4. Sisters Committee
5. Youth Committee
6. Maintenance Committee
7. Seniors Committee

### ***Eligibility requirements for BOA members are as follows:***

1. Practicing Muslim according to the Quran and Sunnah of the Prophet Mohammed (PBUH)
2. Active members of ISW who have been in good standing in the community for at least one year.
3. Must possess adequate leadership skills, and this will be determined by the BOA director and approved by the BOT.

## **Article 10: Board of Administration (Functions and Authorities)**

### **Duties of BOA Members:**

1. Organize and administer the daily activities of ISW
2. Every committee chair of BOA shall prepare an annual plan for his/her department stating the goals and objectives, time table of those goals and objectives, and methods that will be used to accomplish them.
3. All members of BOA will review and coordinate their plans with the rest of the BOA during a regular meeting at the beginning of the calendar year.
4. Every member of BOA will nominate his/her committee members to the BOA. The approval of the BOA is required to form the committee.
5. Each member has to submit a quarterly report to the director of the BOA describing the work done by his department.

### **BOA Director shall:**

- A. Be a member of the Board of operation and a nonvoting BOT member.
- B. Direct authority over all members of the BOA.
- C. Preside over all regular meetings of the BOA.
- D. Have the power to call emergency meetings of the BOA.
- E. Inform the board secretary of his absence.
- F. Coordinate between the different Committees, shall resolve all problems, and shall supervise all work.
- G. Nominate new members to the BOA to replace any leaving member. Final nomination has to be approved by the BOT.
- H. Train and supervises new members of the BOA.
- I. Evaluate the performance of each BOA member.
- J. Assign positions among BOA members as needed.
- K. Submit a report (at least quarterly) to BOT.

**2) BOA secretary shall:**

- A. Assume the director's duties during his/her absence.
- B. Maintain separate files for every department or committees.
- C. Assure that quarterly reports are filed professionally by every director or report to the President the failure of a particular director to file a professional report.
- D. Prepare the agenda for all regular meetings and distributes it to all members of BOA prior to the meeting date.
- E. Inform all members of the BOA of the time, date and place of every regular and emergency meeting.
- F. Keep the minutes of all meetings and publishes them to all members.
- G. Prepare a calendar for times of meetings every quarter after consulting with all members.

**3) BOA Treasurer shall:**

- A. Submit the BOA budget annually for finance committee and BOT approval.
- B. Keep a record of all revenues and expenditures.
- C. Check money collection boxes daily and promptly deposit the funds in the appropriate ISW accounts.
- D. Ensure separation and accurate appropriation of funds.
- E. Submit a monthly report to the Finance Committee.

#### **4) Masjid Committee.**

Responsibilities:

- Masjid Security.
- Masjid Cleaning and Maintenance Oversight.
- Masjid harmony.
- Moa'then and Imam Priority Lists.
- Coordination of Salat Schedule.
- Ramadan Activities (In conjunction with other committees)
- Organizing Islamic Conferences and projects.
- Scholar Invitations.
- Main Events (Fridays, Eids, Fundraisings ... etc.)
  
- The Masjid committee's budget will be partially supported by the BOA.

## **5) Da'wa Committee**

**Da'wa committee has its own budget and operates under the direction and the supervision of the director of Islamic affairs.**

**Functions and responsibilities:**

- A. Must develop active Daw'a program.
- B. Ensure that Daw'a materials are available in the Masjid all the time.
- C. Provide support for new Muslims to learn Islam.
- D. Provide Islamic information for non Muslims.
- E. Make a database for new Muslims or non-Muslims who have shown interest in Islam.
- F. Coordinate with MSA to organize lectures and lessons at the campus.
- G. Organize Islamic lectures at institutions such as Churches and Schools.

## **6) Burial committee.**

- 1- Perform the burial process according to sunnah. (Please refer to the committee's hand out).**
- 2- Mourning the dead.**
- 3- Maintain the record of the deceased and the location of the graves.**
- 4- Coordinate the prayer.**

## **7) Sisters Committee.**

## **8) Youth committee.**

**9) Maintenance Committee/ Maintenance director:**

- A. He should nominate a Maintenance crew and becomes its supervisor once approved by the BOA.
- B. Has to consult with BOA on all important and major projects.
- C. Has to file a monthly report to the BOA director.
- D. Has to file a monthly financial report to the Financial Director for all revenues and expenses and should include all receipts with it.
- E. The Maintenance director shall work on maintaining and cleaning all ISW facilities.

**10) Library director:**

- A. He has to nominate a committee to run the library and becomes its chair once approved by the BOA.
- B. Has to defining general objectives that should be in accord with the general direction and objectives of the BOA.
- C. Has to consult with BOA on all important and major projects.
- D. Has to file a quarterly report to the General Secretary.
- E. Has to file a quarterly financial report to the Financial Director for all revenues and expenses and should include all receipts with it.
- F. Has to ensure regular openings of the library to people through an organized schedule.
- G. Has to maintain the organization of books, cassettes, and video tapes in the library.
- H. Has to formulate a proper lending and returning procedures to prevent loss of library materials.
- I. Has to improve the size and quality of the library materials.
- J. Has to Review all new books, cassettes, and video tapes before adding them to the library.
- K. Has to ensure the security of all library equipment and materials.

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## **Article 11: Composition of Board of Education (BOE)**

The Board of Education shall serve for two years and it has seven members the board director is a BOO member and a BOT nonvoting member. He should be appointed by the BOT:

1. The Director of Board of Education.
2. Secretary
3. Treasurer
4. Public Relation Officer for Islamic School.
5. Additional non voting BOT members include: Two full time teachers, the school principle, Sunday school director, and BOT director.

### ***Eligibility***

1. Practicing Muslim according to the Quran and Sunnah of the Prophet Mohammed (PBUH)
  2. Active members of ISW who have been in good standing in the community for at least one year.
  3. Must posses adequate management skills, and this will be determine by the Election Commission.
  4. Must fulfill all the requirements that are for becoming a member of ISW.
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## **Article 12: Board of Education (Functions and Authorities)**

1. BOE must obtain a final approval from the BOT before hiring/firing the school principle.
2. BOE is responsible for hiring and firing the school teachers.
3. BOE shall Establish an Islamic curriculum for the school.
4. BOE shall put in place the safety procedures to ensure the safety of the children.
5. BOE shall prepare a School Manual to regulate all school procedures and policies.
6. BOE shall procure the needed supplies of books and teaching material.
7. BOE shall Keep the parents involve with the Islamic School.
8. BOE reserves the right to expel a student temporarily or permanently from the School for a bad or unacceptable behavior.



9. BOE will be responsible for the full time Islamic School and for the part time weekend Islamic School
10. BOE shall be responsible for maintaining school facilities.

### ***Common Duties for Members of BOE:***

1. Every member of BOE will prepare an annual plan for the Islamic School stating the goals and objectives, time table of those goals and objectives, and methods that will be used to accomplish them.
2. All members of BOE will review their plans with the rest of the BOE during a regular meeting at the beginning of the calendar year.
3. Each member has to submit a quarterly report to the BOE describing work done by him/her and report any progress achieved during that period.

### **1) The School Principle:**

- A. The School Director will be the chief executive officer of the BOE
- B. The School Director shall have direct authority over all members of the BOE.
- C. The School Director Shall preside over all meetings of the BOE.
- D. The School Director Shall coordinate between the different departments resolves all problems, and supervises all work..
- E. The School Director Shall nominate new members of BOE to replace any leaving member.
- F. The School Director shall train and supervises new members of the BOE.
- G. The School Director shall review the performance of each member and gives recommendations to the BOE concerning that member.
- H. The School Director may rearrange positions of the members on BOE as needed.
- I. The School Director will arrange the meeting with the parents to evaluate the performance of the Islamic School.
- J. The School Director will keep a record for all the recommendation/complaints made by the teachers or parents.
- K. The School Director will file a annual report to the BOT.
- L. The School Director must inform Secretary of his absence.
- M. The School Directory will submit a budget for every next quarter to the BOT for approval.
- N. The School Director will submit a financial report for every previous quarter to the BOT.

## **2) Secretary**

- A. The Secretary will assume the Director's duties during his/her absence.
- B. The Secretary will keep all records and files of the Islamic School.
- C. The Secretary will assure that quarterly reports are filed professionally by every member.
- D. The Secretary will prepare the agenda for all regular meetings and distributes it to all members of BOE two days prior to the meeting date.
- E. The Secretary will inform all members of the BOE of the time, date and place of every regular and emergency meeting.
- F. The Secretary keep the minutes of all meetings and publishes them to all members within seven days after each meeting.
- G. The Secretary prepare a calendar for times of meetings every semester after consulting with all members.

## **3) Treasurer**

- A. The Treasurer will keep a record of all revenues and expenditures.
- B. The Treasurer will get financial reports from all other members and from the School Principal.
- C. The Treasurer shall deposit all the funds generated by tuition/fee or donation or any other source in accordance with the BOT's instructions.
- D. The Treasurer will file a quarterly report to the Secretary.
- E. The Treasurer will prepare and submit a budget for every next quarter to the BOE for approval.
- F. The Treasurer will prepare and submit a financial report for every previous quarter to the BOE.
- G. The Treasurer will make sure that teacher's salary and other Islamic School's financial obligations are paid properly and on time.

## **4) Public Relation Officer (PRO) for the Islamic School**

- A. The PRO will keep the communication channel open with the parents and with the other members of the community.
- B. The PRO will publish and distribute a bi-weekly newsletter for the Islamic School.
- C. The PRO will work with the any news agency or newspaper if need arise to represent the Islamic School.

## **5) Member at Large**

- A. The duties for this position shall be specified by the Director of BOE.

## **Composition of Board of Communication (BOC)**

The BOC Director is appointed by the BOT for a term of 2 years. The BOC Director must submit his/her board members list to the BOT for final approval. The BOC board must consist of at least 3 members, including the BOC Director and Treasurer. One member of the BOC board must be the Spokesperson for ISW. Each BOC board member must serve on at least one of the BOC committees.

The BOC will include the following committees and be added to as needed:

### **I Internal Communication Committees responsibilities:**

1. Website.
2. Newsletter.
3. E-Communication.
4. Grievance/Dispute Resolution (between ISW Boards).

### **II External Communication Committees responsibilities:**

5. Media.
6. Government/Elected Officials.
7. Law Enforcement.
8. Islamic Organizations.

## **Eligibility requirements for BOC board members are as follows:**

1. Practicing Muslim according to the Quran and Sunnah of the Prophet Mohammed (PBUH)

2. Active members of ISW who have been in good standing in the community for at least one year.
3. Must possess the necessary communication and leadership skills. This will be determined by the BOC Director and approved by the BOT.

### **Board of Communication Mission Statement**

1. To improve the understanding of Islam/Muslims amongst non-Muslims by disseminating truthful information about Islam and engaging in dialogue to build coalitions to promote mutual understanding.
2. To give the Wichita Muslim community a united voice.
3. To facilitate clear communication and sharing of information to promote the welfare of the Wichita Muslim community.

### **Board of Communication (Functions and Authorities)**

1. BOC shall work with all the other boards: (BOT, BOO, BOA, BOE, BOD) to facilitate communication between the boards.
2. BOC shall provide support for ISW sponsored events and activities.
3. BOC shall oversee, set guidelines and approve the content for the ISW web site. BOC shall work with the Information Technology Committee of the Board of Development (BOD) to implement this.

4. BOC shall run, oversee, set guidelines and approve the content for ISW E-communication.
5. BOC shall run, oversee, set guidelines and approve the content for the ISW newsletter
6. BOC shall have the sole responsibility and authority for ISW Public Relations.
7. BOC shall have the sole responsibility and authority to communicate with the following groups on behalf of ISW:
  - a. Media (TV, Print)
    - i. BOC Director shall appoint an "ISW Spokesperson" to be approved by the BOT.
  - b. Public Officials/Government Officials (Municipal, State, Federal)
  - c. Law Enforcement (FBI, Police)

In the case of an ISW emergency:

- i. The FBI may also be contacted on behalf of ISW by the BOA Director or the President of the BOT.
- ii. The Police may also be contacted on behalf of ISW by any member of the BOT or BOO and the ISW Director of Islamic Affairs.
- d. Other Islamic Organizations
  - i. May also be contacted on behalf of ISW by the President of the BOT, the ISW Director of Islamic Affairs and the BOA Director.

## **Common Duties of BOC Members**

1. Every member of BOC will nominate his committee members to the BOC. The approval of the BOC is required to form the committee.
2. BOC shall meet regularly on a monthly basis. Additional BOC meetings may occur as needed.
3. All members of BOC will review and coordinate their plans with the rest of the BOC during a regular monthly meeting. Timely email and phone conferencing shall also be utilized when needed.
4. Each member of the BOC shall report his/her progress on a monthly basis, at the regular monthly meeting.

5. Meeting minutes shall be taken at all BOC meetings and emailed to all BOC members no later than one week after the meeting.
6. Every member of BOC shall prepare a written annual report for his/her committee. The annual report shall cover the following:
  1. the accomplishments from the previous year
  2. the goals and objectives for the coming year, including a time table of those goals and objectives and the methods that will be used to accomplish them.

### **Common Duties and Authority of the BOC Director**

1. The BOC director will be a member of the Board of Operations and a nonvoting BOT member.
2. He shall have direct authority over all members of the BOC.
3. He shall preside over all regular meetings of the BOC.
4. He shall have the power to call emergency meetings of the BOC.
5. He shall coordinate between the different BOC committees and sub-committees, shall resolve all problems, and shall supervise all work.
6. He shall nominate new members to the BOC to replace any leaving member.
7. He shall train and supervises new members of the BOC.
8. He will review the performance of each member and will give recommendations to the BOC concerning each member.
9. He may arrange positions of his BOC board and committee members as needed.
10. He may add, remove or arrange committees and sub-committees as needed to fulfill the board's mission and goals.

### **Board of Development**

Board of Development Members:

Board of Development should have following members:

1. Director (Appointed by BOT)
2. Secretary
3. Treasurer
4. Chair of APC
5. Chair of PDC
6. Chair of ITC
7. Chair of BDC

Depending on the availability of members, it is also possible that Director, Secretary or the treasurer is also the chair of one of the committees.

Currently Board of Development has four committees as follows:

1. Architecture and Planning Committee (APC)
2. Professional Development Committee (PDC)
3. Information Technology Committee (ITC)
4. Business Development Committee (BDC)

Here are the basic function of each committee:

1. Architecture and Planning Committee (APC):
  - a. Responsible for overseeing any ISW project related to construction.
  - b. Responsible for the planning and implementation of long term projects (Directed by BOT)
  - c. Responsible for working with the builder, contractor, sub-contractor, consultant, architect, city of Wichita, State of Kansas, etc.
  - d. Responsible for working with the funding agencies (For example: Islamic Development Bank)
2. Professional Development Committee (PDC):
  - a. Responsible for planning and hosting ISW seminars, conferences, programs, etc. in coordination with other ISW boards.

- b. Responsible for providing training in different areas, like; Management, Development of Organizational skills, Computer software and hardware training and workshops, etc.
  - c. Responsible for providing training workshops in rules and regulations of ISW.
3. Information Technology Committee (ITC):
- a. Responsible for supporting and maintaining all Computers, printers, Network, Projectors, and other peripherals of ISW and AIS.
  - b. Responsible for Designing, Hosting, Maintaining and supporting all ISW and AIS websites, databases, displays, mailing lists, emails, email groups, etc.
  - c. Responsible for working with other boards and committees to provide support and training.
4. Business Development Committee (BDC):
- a. Responsible for researching and planning for new projects for ISW.
  - b. Responsible for working with local members and businesses to come up with projects that could help ISW become self sufficient.
  - c. Responsible for Coming up with ideas, projects, investment plans, etc. for the community.

### Board of operations (BOO):

The Board of operations should have the following members:

Director

Secretary

Members.

BOO includes: BOA director, BOE director, BOC director, BOD director, Finance committee director (Voting members) and a BOT member (nonvoting member).



The BOO director is appointed by the BOO members as a rotating director and changed every quarter. BOO will have a monthly meeting held at the ISW facility (Exp. every second Sunday)

The purpose of the BOO is:

Avoid BOT micromanagement

Create a layer to facilitate the interaction between boards.

BOO duties include: daily operation, collaboration, coordination, and communication between boards.

BOO is responsible of executing BOT decision

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## **Article 13: The Director of Islamic Affairs (DIA)**

### **1) The Director**

- A. The DIA will be reporting to the BOT.
- B. The DIA will be hired by BOT.
- C. The DIA responsibilities are defined by the signed contract.
- D. The DIA will turn in his report to the BOT at least quarterly.

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## **Article 14: Elections**

- A. The general election for BOT will be held every two years during a general body meeting or by mail.
- B. The election shall be conducted by the **Election Committee** comprising of up to seven members appointed by the BOO.
- C. The **Election Committee members are not eligible for BOT nomination for the same election.**
- D. The **Election Committee** shall seek nominees from the members of ISW.
- E. BOT members should not be on the election committee.

- F. A nomination form will be given to every eligible member of the ISW.
  - G. The **Election Committee** will carefully evaluate each nominee. The final list will have 35% to 100% names more than the number of open positions available. The final nomination list will be presented to the members of ISW for the final vote. The members of ISW will have up to seven days to vote.
  - H. The Election Committee will announce the results of the election based on the majority of votes, within three days of the end of voting period.
  - I. One-third of the ISW members must vote for the final round of elections to be considered valid. And, if less than one-third of ISW members voted, then the elections shall be held one additional time only. If still one-third quorum is not met then the Election Committee will announce the final result based on the highest number of turn out.
  - J. The quorum for the Election shall be one third of the total number of members.
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## **Article 15: Amendments**

- A. Amendments may be initiated by general body or the BOT.
  - B. The General Body may approve amendment in an open meeting in which at least one third membership is present.
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## **Article 16: Judiciary Procedures**

- A. Charge(s) of misdemeanor, misuse of funds, fraud, corruption, cover-up of such offenses, etc., can be brought against a member or a group of members by a petition signed by at least 10 percent of total regular members. The petition shall be handed over to the President of the BOT.
- B. The members of BOT shall meet within two weeks of receipt of the petition in order to set up a panel to hear the charge(s).

- C. The panel shall consist of at least one member of the BOT, one BOC member and one member of Shura. The person(s) against whom charge(s) has (have) been brought does (do) not qualify to be on the panel.
  - D. The panel shall submit a report on their findings and actions to the BOT.
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## Article 17: Irrevocable Dedication

The property of this Corporation is irrevocably dedicated to charitable purposes, and no part of the net income or assets of the corporation shall inure to the benefit of private persons.

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## Article 18: Dissolution

Dissolution of the **ISW**: A three-fourth majority of the General Body and BOT/BOA members may agree to dissolve the **ISW** in a meeting called for the purpose. Two weeks notice for a meeting will be mandatory. At least one-third of the General Body members shall ask BOT/BOA for such a meeting. This action of the General Body members shall be then considered by the both BOT and BOA.

Upon the dissolution of **ISW**, the BOT shall dispose of all the assets of the Society exclusively for the purpose of the Society in such manner, or to such organizations which are organized and operated exclusively for charitable, educational, or religious purposes.

For the dissolution to become final a three-fourth majority of the total General Body members of **ISW** shall have to agree affirmatively in meetings held separately from the BOT and BOA. Any legal action regarding the dissolution may only be instituted in Sedgwick County.

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